

Operator Bidders' Conference Questions

April 13, 2017

Definition of a Consortium for WIOA is NOT the definition being used for the purposes of this RFP. WIOA has a very specific legal definition, whereas the term is used more broadly to mean a group of agencies/entities working jointly/collaboratively to apply and implement the proposed program design. For the WIOA definition see TA 17-1 Post on website.

Expectations for Data & Performance Management

Timely entry (not timely input)

Accurate

Expectations in the big picture include working closely with Youth Operator and Business Services teams for various areas.

1. Can the System Operator and the Career Center Operator (manager) be the same person?
 - a. Yes.
 - b. Fill out the Time Distribution report (TDR) to separate for reimbursement purposes.
 - c. Skill set: ability to do Big Picture and then Operational

2. Define "what responsible for Trade Act" means on page 9.
 - a. As Trade Act is a subset of WIOA Dislocated Workers, and also WIOA Adult, and potentially a WIOA Youth, responsibility is for service provision and outcomes under those measures.

3. What is a site management team and what does it look like by center?
 - a. Site Management Team will vary by location and Partner mix.
 - i. Montour Falls: System Operator, Center Operator, Business Services, Youth, DSS.
 - ii. Elmira: Same as above including DOL and other partners.

4. MOU System – High Level
 - a. Operational plan builds what is on the ground (center) – lay out the "how to" for each center. Will be built in the six months after program starts.
 - b. System Operator Services: Information "Going out to the World"
 - c. It is likely that operational data gathered over time will later refine the plan; it is a "living" plan.

Questions since the Bidder Conference

Q: What is the connection between the (RFP#1) System Operator, One Stop Career Center Operator
And RFP # 3 Business Services.

A: The two teams will work hand in hand to coordinate services to our two primary customers; Operator
– Job Seekers and Business Services – Employers.

Q: In RFP #1 when you say a minimum of 2, is 2 of your choosing or is there 2 specific ones, I thought I
read something that there were 2 specific ones.

A: Yes, the RFP requires staffing be provided at a minimum in two locations – the Bath and Montour
Falls Career Centers. If the applicant has enough or additional resources to leverage allowing for more
sites, then please do so in your system design.

April 25, 2017 Update

Q: In the Business Services RFP on Page 6 it states that the budget is to cover supplies. At the bidders
conference I believe it was stated that CSSWFNY would provide all supplies. Will you please clarify this
for all of the current CSS RFPs?

A:

- Operator RFP contract, supplies will be ordered through the existing Career Center supply channels/protocols, and should not be included in the budget.
- Youth RFP contract, will vary based upon program design, but it is envisioned that supplies will be ordered through the existing Career Center supply channels/protocols and should not be included in the budget.
- Business Services RFP contract, allows for supplies to be procured through the existing Career Center supply channels/protocol, but would also allow for direct purchases by the contractor as part of the budget. If the contractor chooses to purchase directly, then they will be responsible to ensure all WIOA, NYSDOL, and CSS WDB regulations, policies, and OMB parameters are met. Failure to meet any of these may result in disallowed costs. If the contractor chooses to purchase directly, then it must be included in the budget, otherwise, if secured through existing channels, it should not be included in the budget.